



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Main Library
Dickson Boardroom, Third Level
Thursday, January 17, 2008

**** 4:00 p.m. ****

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting
- II. **Approval of the Minutes of the November 15, 2007 and January 9th, Meeting**
(Attachment 1)
- III. **Introduce Newly-Appointed Community Engagement Director Karen Beach**
(Charles Brown)
- IV. **Director's Awards (Charles Brown/Rick Ricker)** *5 minutes*
- V. **Technology Scholars Barry Newman & Thomas Cole** *10 minutes*
(Charles Brown/Matt Gullett) (Attachment 2)
- VI. **Financial Report (Chuck Mallas) (Attachment 3)** *10 minutes*
- VII. **Audit Report (Chuck Mallas)** *5 minutes*
- VIII. **STAR Interviewing Method (Charles Brown/Carole Laughlin)** *10 minutes*
- IX. **Follow-up to Main Library Discussion at MPCC (Charles Brown/Joddy Peer)** *20 minutes*
- X. **Project 2010 Update (Charles Brown)** *10 minutes*
- XI. **ImaginOn Management Committee Update (Bob Bisanar)** *10 minutes*
- XII. **Closing of Myers Park 04/01/08 For Renovation (Charles Brown)** *5 minutes*
- XIII. **Facilities Update (Charles Brown/Elaine Novak) (Attachment 4)** *15 minutes*
 - **Approve Offer to Purchase Land for Hickory Grove Project**
- XIV. **Community Engagement Report (Karen Beach) (Attachment 5)** *10 minutes*
- XV. **Director's Report (Charles Brown) (Attachment 6)** *10 minutes*
 - **Articles of Interest**
- XIV. **Adjournment**

***Board action requested**



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

**Main Library
Dickson Boardroom, Third Level
Wednesday, February 6, 2008
** 4:00 p.m. ****

AGENDA

- I. Call to Order**
Chair Darrel Williams will convene the meeting
- II. Main Library Project Study (Charles Brown/Joddy Peer)** *(90 minutes)*
- III. Facilities General Planning (Charles Brown) (Attachment 1) *** *(60 minutes)*
- IV. Adjournment**

*** A supplemental, more comprehensive Facilities Master Plan will be available at the meeting**



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Main Library
Dickson Boardroom, Third Level
Thursday, March 20, 2008

**** 3:00 p.m. ****

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting.
- II. **Approval of the Minutes of the January 17 and February 6, 2008 Meetings**
(Attachment 1)
- III. **Introduce Newly-Appointed Organizational Resources Director Brian Beavers and
Research, Innovation & Strategy Director Frank Blair (Charles Brown)**
- IV. **Director's Awards (Charles Brown/Rick Ricker)** *5 minutes*
- V. **Yarra Plenty Exchange Program Recipients Kim Whittington and Mark Englebrecht
(Charles Brown)** *5 minutes*
- VI. **Tony Tallent: One of Library Journal's 2008 "Movers & Shakers"**
(Charles Brown) *5 minutes*
- VII. **Financial Report (Chuck Mallas) (Attachment 2)** *10 minutes*
 - **Budget Adjustments**
- VIII. **Closing of Myers Park 04/01/08 For Renovation (Charles Brown)** *5 minutes*
- IX. **Facilities Update (Charles Brown/Elaine Novak) (Attachment 3)** *15 minutes*
 - **Myers Park Bid Recommendation**
 - **Branch Profiles – Capital Improvements**
- X. **Community Engagement Report (Karen Beach) (Attachment 4)** *10 minutes*
- XI. **Director's Report (Charles Brown) (Attachment 5)** *5 minutes*
 - **Articles of Interest**
- XII. **Main Library Discussion (Charles Brown/Joddy Peer/Ben Benson
And Laura Isenstein) (Attachment 6)** *90 minutes*
- XIV. **Adjournment**

***Board action requested**

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Last Saved By: plcmc default
Total Editing Time: 50 Minutes
Last Printed On: 7/16/2008 3:47:00 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 238 (approx.)
Number of Characters: 1,363 (approx.)



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Main Library
Francis Auditorium, Lower Level
Thursday, June 19, 2008
3:00 p.m.

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting.
- II. **Introduction of New Trustees Belva Greenage & Charles Bowman (Darrel Williams)**
- III. **Introduction of New Director of Library Experiences David Singleton (Charles Brown)**
- IV. **Approval of the Minutes of the March 20th, 2008 Meeting (Attachment 1)**
- V. **Elizabeth Randolph Scholarship Award (Charles Brown/Rick Ricker)** *5 minutes*
- VI. **Carla DuPuy Scholarship Award (Charles Brown/Rick Ricker)** *5 minutes*
- VII. **Director's Awards (Charles Brown/Rick Ricker)** *5 minutes*
- VIII. **Financial Report (Chuck Mallas) (Attachment 2)** *15 minutes*
 - **Budget Adjustments**
 - **Approve PLCMC Fiscal Budget 2008-2009**
- IX. **Marketing & Branding Proposal (Charles Brown/Frank Blair and Consultant Denise Davis)** *25 minutes*
- X. **Proposed Standing Committees of the Board (Charles Brown/Darrel Williams) (Attachment 3)** *10 minutes*
- XI. **Three Special Board Committees (Charles Brown/Darrel Williams) (Attachment 4)** *10 minutes*
- XII. **Strategic Planning Process (Charles Brown/David Singleton) (Attachment 5)** *10 minutes*
- XIII. **Facilities Update (Charles Brown/Brian Beavers) (Attachment 6)** *10 minutes*
 - **Scaleybark Branch Library - Memorandum of Understanding**
 - **Hickory Grove Branch Library – Land Purchase Agreement Update**
- XIV. **Research, Innovation & Strategy Report (Frank Blair)** *10 minutes*
 - **WowBrary**
 - **Monday Memo**
- XV. **Environmental Policy (Charles Brown/Susan Herzog) (Attachment 7)** *5 minutes*
- XVI. **Community Engagement Report (Karen Beach) (Attachment 8)** *10 minutes*
- XVII. **Director's Report (Charles Brown) (Attachment 9)** *5 minutes*
 - **Articles of Interest**
 - **"Souls of Our Students - appreciating differences" - DVD**
- XIV. **Adjournment** ***Board action requested**

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Last Saved By: plcmc default
Total Editing Time: 137 Minutes
Last Printed On: 7/16/2008 3:50:00 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 301 (approx.)
Number of Characters: 1,721 (approx.)



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

**Main Library
Dickson Boardroom, Third Level
Thursday, July 17, 2008
4:00 p.m.**

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting.
- II. **Approval of the Minutes of the June 19, 2008 Meeting (Attachment 1)**
- III. **Financial Report (Chuck Mallas) (Attachment 2)** *10 minutes*
 - **Budget Adjustments**
 - **Primary & Co-Signer on PLCMC Bank Accounts**
- IV. **Four-Day Work Week Pilot (Charles Brown/Chris Bates) (Attachment 3)** *10 minutes*
- V. **Main Library-Spirit Square Joint Committee Update (Charles Brown/Darrel Williams)** *10 minutes*
- VI. **Proposed Board Member Meeting with Non-Incumbent Board of County Commissioners (Charles Brown)** *10 minutes*
- VII. **Facilities Update (Charles Brown/Brian Beavers)** *10 minutes*
- VIII. **Director's Report (Charles Brown) (Attachment 4)** *5 minutes*
 - **Articles of Interest**
- IX. **Closed Session Discussion of Personnel Matter (Pursuant to GS 143-318.11(a)(6))**
- X. **Adjournment**

***Board action requested**

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Change Number: 33
Last Saved On: 7/11/2008 12:01:00 PM
Last Saved By: plcmc default
Total Editing Time: 58 Minutes
Last Printed On: 7/17/2008 4:26:00 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 181 (approx.)
Number of Characters: 1,034 (approx.)



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Main Library
Dickson Boardroom, Third Level
Thursday, September 18, 2008
4:00 p.m.

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting.
- II. **Approval of the Minutes of the July 17, 2008 Meeting (Attachment 1)**
- III. **Green Guardian Award Recipient Annette Nickerson (Charles Brown & Heidi Pruess, Mecklenburg County Environmental Policy Administrator)**
- IV. **Financial Report (Charles Brown) (Attachment 2)** *10 minutes*
 - **Budget Adjustments**
- V. **Records Retention & Disposition Schedule for PLCMC (Bob Stephens) (Attachment 3)**
- VI. **Main Library-Spirit Square Joint Committee Update** *10 minutes*
(Charles Brown/Darrel Williams)
- VII. **Creation of Board Executive Committee (Darrel Williams)** *10 minutes*
- VIII. **Formation of Board Nominating Committee (Darrel Williams)** *10 minutes*
- IX. **Proposed Board Member Meeting with Non-Incumbent (Attachment 4)** *5 minutes*
Board of County Commissioners (Charles Brown)
- X. **Facilities Update (Charles Brown/Brian Beavers)** *10 minutes*
- XI. **PSA & Summer Reading Program (David Singleton)** *10 minutes*
- XII. **Urban Libraries Council (ULC) (Charles Brown) (Attachment 5)** *10 minutes*
Electronic Discussion Group for Library Trustees
- XIII. **Safety & Security Update (Charles Brown/Gus Welborn)** *10 minutes*
- XIV. **Director's Report (Charles Brown) (Attachment 6)** *5 minutes*
 - Strategic Planning Update
 - State Library – Trustee Pocket Handbook
 - Yarra Plenty Regional Library
 - Articles of Interest
- IX. **Adjournment**

***Board action requested**



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Retreat Agenda Wednesday, November 19th Myers Park County Club

I. Overview of Afternoon (Brown)

II. Group Exercise “Icebreaker”:

How did you become involved with libraries?

III. Review of Current Strategic Plan (Brown)

IV. Overview of a Changing World (video w/ discussion)

V. Strategic & Master Facilities Planning Discussion (Lead by Magdalena Maiz-Peña, Joan Martin and David Singleton)

VI. Planning for the Year Ahead:

- **The C.O.R.E. Directors and the Board committee work they will staff (Brown, Beach, Beavers, Blair and Singleton)**
- **Board goals/aspirations (General/Discussion) (Brown/Williams)**

(Three things most important for Library to focus on in the next three years)

Adjourn for Cocktails & Dinner in the President’s Room

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Creation Date: 11/11/2008 10:41:00 AM
Change Number: 24
Last Saved On: 11/17/2008 9:09:00 AM
Last Saved By: plcmc default
Total Editing Time: 91 Minutes
Last Printed On: 11/17/2008 12:55:00 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 134 (approx.)
Number of Characters: 769 (approx.)



Public Library of Charlotte and Mecklenburg County

Library Board of Trustees

Myers Park Country Club
Carolina Room
Wednesday, November 19, 2008

**** 12:00 Noon ****

AGENDA

- I. **Call to Order**
Chair Darrel Williams will convene the meeting
- II. **Approval of the Minutes of the September 18, 2008 Meeting *** (Attachment 1)
- III. **Financial Report** (Brian Beavers) (Attachment 2) *10 minutes*
 - **Budget Adjustment(s)***
- IV. **Election of Library Board of Trustees' Officers** *15 minutes*
- V. **Library Board of Trustees Proposed 2009 Meeting Schedule** (Attachment 3) *5 minutes*
- VI. **2009 Library Holiday Schedule** (Charles Brown) (Attachment 4) *5 minutes*
- VII. **Further Discussion of Patron Access Issues** *15 minutes*
- VIII. **Proposal for Red Box at Library Locations** (David Singleton) *5 minutes*
- IX. **Proposed Changes regarding Friends & Fundraising** (Karen Beach) *15 minutes*
- X. **Update on Facilities Master Plan** (Charles Brown/Brian Beavers) *20 minutes*
- XI. **Purchase Agreement for Land for Future Library – Southwest** (Attachment 5)
- XII. **Director's Report** (Charles Brown) (Attachment 6) *5 minutes*
 - Main Library Update
 - Articles of Interest
- XIV. **Adjournment**

***Board action requested**

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Last Saved On: 11/11/2008 11:10:00 AM
Last Saved By: plcmc default
Total Editing Time: 57 Minutes
Last Printed On: 11/17/2008 1:01:00 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 202 (approx.)
Number of Characters: 1,154 (approx.)